

Southern Regional Health Authority

Compassion | Accountability | Respect | Efficiency
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The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health & Wellness responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position in the **ST. ELIZABETH HEALTH SERVICES**:

NUTRITIONIST - (HPC/ND 2)

(Salary range \$4,359,501 - \$5,182,077 per annum and any allowance (s) attached to the post)

Job Summary:

Under the general direction of the Parish Nutritionist and in collaboration with the Medical Officer of Health, the Nutritionist delivers clinical and public health nutrition services within an assigned geographical area. The position focuses on implementing nutrition programmes, providing nutrition counselling, conducting community outreach, collecting programme data, and supporting monitoring and evaluation activities to contribute to the achievement of national and regional nutrition goals.

Qualification and Experience:

- Bachelor of Science Degree in Nutrition/Verification of Competency in Nutrition and Dietetics from a recognized institution or Master of Science Degree in Nutrition;
- Be registered as a Nutritionist with the Council of Professions Supplementary to Medicine;
- Three (3) years progressive working experience in the field of Public Health Nutrition would be an asset
- Supervisory/Management Certification an asset

Specific Knowledge/Required Skills/Competencies:

- Knowledge of the National Services Act (1997)
- Knowledge of National Health Policy
- Knowledge of principles and practices of Nutrition
- Knowledge of socio-cultural practices and their impact on nutrition and health
- Knowledge of new developments and trends in Nutrition
- Ability to set professional standards, motivate staff, maintain satisfactory relationships with staff, the community, and other health workers.
- Excellent Oral and Written Communication skills, to include the use of Information, Communication & Technology.
- Excellent Teamwork, Cooperation and Initiative
- Customer Focus & Quality Focus

Key Responsibilities:

Management and Administrative

- Implement the nutritional programme for the assigned area of work.
- Provide technical assistance to the staff within the assigned area of work, including interpreting policies, procedures and programme plans.
- Supervise Assistant Nutritionist, and Nutrition Community Aides in assigned area
- In collaboration with the Parish Nutritionist maintain relationships with local governments agencies and other non-governmental agencies to bring about a greater support for programmes.
- Make presentations to groups, such as students, school administrators, community, clinic population, health care staff and civil associations about nutrition.
- In collaboration with Parish Nutritionist conduct in-service training activities for government and non-government groups or organizations.
- Provide nutrition and food service consultation and technical assistance to nursing homes and private and public long-term care facility, child care facilities and schools within geographically assigned area
- Prepare all required reports (statistics and narrative) including special reports, monthly, quarterly and annually within agreed timeframe and according to regional and national guidelines
- Provide the supervision needed to ensure that programmes and projects in assigned areas are working effectively towards attainment of objectives
- Maintain effective intradepartmental communications by participating in the meetings, conferences and monthly staff meetings to ensure that all staff are kept informed of the Region/Ministry and departmental plans, policy updates, personnel changes, where appropriate.
- Conduct nutrition audits and surveys as required
- Manage the food supplementation programme in assigned area to nutritionally at-risk clients.
- Attend and participate in seminars, workshops, meetings on changing trends in nutrition
- Perform related work as required

Technical

- In collaboration with the Regional Nutritionist, Parish Nutritionist and Assistant Nutritionists assist with the preparation of goals and objectives for the Parish Nutrition programme and in developing the general strategy to be followed in attaining predetermined objectives and targets.
- Investigate the nutritional problems within the assigned area of work
- Conduct relevant programmes to alleviate nutritional problems in assigned areas.

Research

- Maintain current knowledge of research relating to the practice of Nutrition.
- Participate in nutritional research projects

Clinical

- Assess the nutritional status and needs of individuals and/or groups as required to ensure that targets are met.
 - Analyzes patient's nutrition needs
 - Formulates nutrition diagnosis
 - Documents assessment and care plans in medical records
 - Assist in the development of patient education material and educate/counsel patients and or significant others.
 - Monitors and evaluates nutrition care outcome for individual patient and document in medical records.
 - Conducts home visits to clients with nutrition related conditions
- Assess at risk population during the post disaster period and provide nutrition management of individuals and groups as outlined in the nutrition disaster plan.

Human Resource Management

- Monitor and evaluate the performance of staff, prepares performance appraisals and recommends corrective action where necessary to improve performance
- In collaboration with the Parish Nutritionist, plan programmes in Nutrition for Professional and Allied Health staff in the assigned area
- Conduct staff orientation in accordance with Regional guidelines and in collaboration with Medical Officer of Health and Parish Nutritionist.

Other

- Perform other related duties as assigned by the Parish Nutritionist.

Applications along with resume should be sent **no later than Friday, April 07, 2026**, via email to:

The Senior Human Resource Officer
St. Elizabeth Health Department
1 Brigade Street
Black River, St. Elizabeth
E-Mail - jobssehd@gmail.com

****IMPORTANT NOTE: WE WILL ONLY ACCEPT APPLICATIONS BY EMAIL****

****PLEASE INDICATE IN THE 'SUBJECT LINE' THE NAME OF THE POSITION TO WHICH YOU ARE APPLYING****

NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED.